

INGQUZA HILL LOCAL MUNICIPALITY



POSTS ADVERTISEMENT

Ingquza Hill Local Municipality (Incorporating **Flagstaff and Lusikisiki Towns**) hereby invites applications from suitably qualified and experienced persons to fill the following vacancies:

Chief Financial Officer: (5 year Fixed-Term Performance based Employment Contract)

All-inclusive total cost to company is R 911 704.00 (Midpoint) – R1 011 991.00 (Maximum) per annum

Minimum Requirements

- Matric or Senior Certificate (Grade 12)
- Bachelor's degree at NQF level 7 in the field of Finance, Accounting or Economics.
- Minimum of seven (07) years at middle management levels; of which at least 02 years must be senior management.
- Code B/EB driver's license
- Advanced computer skills (MS Word, MS Excel, MS Power Point and Ms Outlook)
- Excellent communication skills in at least two of the official languages Xhosa and English
- Registration with the relevant professional body will be an added advantage
- CPMD (Certificate in the Municipal Finance Programme – Municipal Development) will be an added advantage.
- Extensive knowledge of laws and legislations governing Local Government international Standards for Professional Practice of Internal Auditing and relevant Public Sector Risk Management Frameworks.

Competencies

- Must have report writing skills
- Core Managerial and Occupational Competencies as prescribed in the performance Regulations

- Financial and Supply Chain Management Competency areas
- Financial and performance reporting, budgeting, revenue and expenditure management, borrowing, investments, working capital and cash flow management.

Knowledge required

- Advanced knowledge of Local Government Municipal Finance Management Act (MFMA), National Treasury Regulations and other Legislation applicable to Local Government, General Recognized Accounting Practice (GRAP) and key Financial Management/ Government standards and Performance objectives.
- Proven successfully institutional transformation with public or private sector.
- Advanced knowledge and understanding of relevant policy and legislation applicable to local government.
- Advanced understanding of institutional governance systems and performance management.
- Advanced understanding of council operations and financial delegation.

Key Performance Areas

- Develop, implement and manage strategic goals, policies and procedures in alignment to the municipality's strategic objectives.
- Effectively manage financial services (budgeting, income, expenditure, activity-based costing, and supply chain management) through the establishment. Implementation and maintenance of a financial management strategy.
- Responsible for the effective and efficient management of the Department.
- Liaise and interact with individual, role players and agencies on senior level in all three spheres of government.
- Assist and support the accounting officer with the role and responsibilities delegated to the Chief Financial Officer.
- Ensure municipal financial viability through management and monitoring of all income and expenditure of the municipality, safe guarding all assets, discharging liabilities of the municipality and proper and diligent compliance with Financial Management Act and other prescripts.

Completion of the prescribed application form for the posts of Municipal Manager and the Section 56 Manager's position is compulsory and available on the website www.ihlm.gov.za or the prescribed form in the Regulations can be used.

Applications for employment accompanied by covering letter stating clearly the position applied for, a comprehensive CV, a valid driver's license certified, and certified copies of all qualifications not older than two months (academic transcripts may only accompany qualifications and will not be accepted when certificate has not been attached) which are not identify.

Documents must be addressed to:

The Municipal Manager, Ingquza Hill Local Municipality, P.O Box 14, Flagstaff, 4810 and can be hand delivered to no. 135 Main Street Flagstaff and no. 66 Main Street Lusikisiki, clearly marked "Application for Employment".

Faxed, emailed or late applications will not be accepted and will not be attended to.

Closing date for application: 27 March 2019

NB: All requirements of the above post and the recruitment process will be guided by the regulations on appointment of Senior Managers and Conditions of Employment of Senior Managers stipulated in the government gazette no. 37245 dated 17 January 2014. The verification of qualifications, reference checks with current or previous employer will be performed on all shortlisted candidates and competency assessments tests will be administered. The successful candidate will be required to sign an employment contract, performance agreement and also disclose their financial interests.

Applications who do not get a response from the Municipality within three months after the closing date should assume that they were not successful.

It is the intention of the Ingquza Hill Local Municipality, as an Affirmative Action Employer, to promote the interest of designated groups in line with the Employment Equity Act 55 of 1998. Women and people living with disabilities are encouraged to apply in line with the municipality's Employment Equity Plan.

Ingquza Hill Local Municipality reserves the right not to fill the advertised post at the sole discretion of Council.

For further enquiries please contact Ms. N.S Gumenge: Human Resources Manager at: 039 253 1568 (Ext) 131 or email to sgumenge@ihlm.gov.za.

ACTING MUNICIPAL MANAGER
MR M.S GQADA